



DC COMMISSION ON  
THE ARTS & HUMANITIES

# **FY14 GENERAL OPERATING SUPPORT GRANTS-IN-AID**

Applicants may submit one Grants-In-Aid application per grant cycle

Deadline: June 26, 2013 at 6:00PM



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**FY 2014**

### Grants-In-Aid

Deadline: June 26, 2013 at 6:00PM

#### Grants-In-Aid Program Questions

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##### Organization Profile

Organization Name

Phone

EIN

Fax

DBA

Website

What is the Organization's fiscal year?

Legal Status

Applicant Discipline

Institution Type

What is the date on the applicant's DC Articles of Incorporation?

Organization Founding Date

##### Address

Street Address 1

Street Address 2

State

ZIP/Postal Code  
City  
Country

In which Ward is the applicant located?

**Contact**

Contact Title  
Contact Name  
Contact Phone  
Contact Email

Secondary Contact Title  
Secondary Contact Name  
Secondary Contact Phone  
Secondary Contact Email

What is the applicant's mission and vision and history? Please include the top three recent accomplishments.

(200 Words)

**Executive Summary**

Provide a description of the grant request. Briefly also detail the arts and humanities activities and goals during the grant period:

(200 Words)

Have you received a grant from DCCAH within the past 5 years:

Has your address changed in the past 12 months:

Provide an outline of all 2013 activities, including local and national performances, productions, exhibitions, classes/workshops, indicated where 2013 activities are confirmed and to be confirmed:

(700 Words)

**Request Details**

Project Discipline:

Artist Type:

Type of Activity:

Arts Education Population, if applicable:

Project Descriptors

Expected number of artists paid by this grant request (in whole or in part):

## **Impact & Engagement**

Which ward(s) does the project impact?:

Expected number of individuals served by this request during the grant period:

Define and describe the DC target audience as related to the grant request. Why has the applicant chosen to serve this population?:

(500 Words)

How will the applicant market the project activities and services to specific audiences within the District of Columbia? Provide examples of the applicant's marketing activities:

(500 Words)

In what ways do the project activities meet the needs of the targeted DC population?:

(500 Words)

Specific to this grant request, what evaluation methods will be used to improve future activities and services?:

(500 Words)

How does the applicant engage in meaningful partnerships with complementary organizations to increase District residents' awareness of and involvement in the arts and humanities? If not applicable, explain why:

(500 Words)

Discuss the applicant's strategies to include people with disabilities as well as other underserved populations, which include those whose access to professional arts and humanities experiences is limited by geography, ethnicity, and/or economics. (For more information on the Americans with Disabilities Act, review the FY14 Guide to Grants.):

(200 Words)

## **Budget, Capacity & Sustainability**

FY 2012 Budget:

Describe the applicant's current revenue strategy to sustain artistic programming over the course of FY2014 and to provide the cash match of grant funds if applicable:

(200 Words)

Describe how the applicant uses appropriate electronic financial monitoring systems to track expenditures related to this grant request? Is there anything specific about FY13 and FY14 that the panel should know about the applicant's finances?:

(200 Words)

## **Work Samples & Uploads**

Describe the artistic content of the work sample and support materials. Applicants must detail how the work sample and support materials demonstrate the methods the applicant uses deliver a high level of artistic excellence while achieving stated goals. Provide a detailed description of why and how the

artistic content is of the highest quality. Be sure to use terminology specific to the artistic discipline(s) that the applicant uses and demonstrates to constituents.

(500 Words)

Work Sample:

Support Material:

Resume(s) of Key Personnel:

Instruct the Advisory Review Panelists on where to look in the work sample and, if applicable, the support materials. Be specific:

(100 Words)

W-9:

IRS Letter of Determination:

DC Certificate of Incorporation:

Board of Directors:

Current Fiscal Year Budget:

Current Fiscal Year Balance Sheet:

CDP Report: