

OCHSIP Program Information - For Students

The *One City High School Internship Program (OCHSIP)* is one of the Mayor's initiatives that is administered by the DC Department of Employment Services (DOES). The Spring 2014 recruitment period for high school interns (December 2013 to January 2014) is under way and eligible students are encouraged to apply for the program. Space in the program is limited, and interns are selected through a competitive process.

Some students who participate in the OCHSIP may qualify to receive academic credit that will count toward their graduation requirements. Students must complete their required community service hours before they are eligible to receive compensation. Students who wish to receive academic credit should consult with their School Counselor. *Students will not be permitted to receive payment AND receive academic credit/community service hours.*

Application and Selection Process

- Must complete the Online Application during the recruitment period by January 17, 2014.
Application can be found at www.youthjobs.dc.gov.
- Must submit the school verification form with transcript and two letters of recommendation (one academic, one character from a community representative), prior to the end of the recruitment period.
- Must participate in an interview session.
- Candidates are evaluated on their academic record, application package, and interview.

Eligibility Requirements

- Must be in 11th or 12th grade
- Must be a DC resident
- Must have a cumulative GPA of 2.5 or higher
- Must have a half-day schedule and/or an abbreviated schedule



For more information, contact the Office of Youth Programs:
 Phone: 202-698-3492 Website: www.youthjobs.dc.gov Email: youthjobs@dc.gov
 Address: 4058 Minnesota Avenue, NE Washington, DC 20019