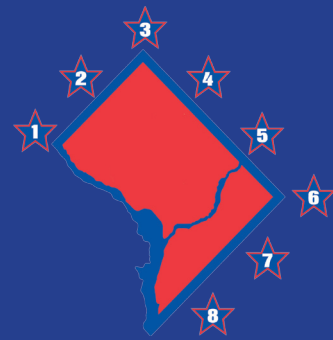


SYEP 2012

Mayor Vincent C. Gray's One City Summer Youth Employment Program



Eligibility Document Checklist

(Please submit one document under each section for verification)

Applicants, under age 18, must submit a **PARENTAL CONSENT FORM** with appropriate signatures.

The applicant has provided document to verify **AGE (14 - 21).***

- Birth Certificate
- U.S. Passport
- Unexpired state-issued Driver's License, Learner's Permit, or Non-Driver's Identification Card
- Official School Record such as a transcript or report card from the current school year
- School ID
- Permanent Resident Card

** All documents verifying age must show participant's age or date of birth.*

The applicant has provided document to verify **RESIDENCE in Washington, DC.***

- Unexpired state-issued Driver's License, Learner's Permit, or Non-Driver's Identification Card
- Official School Record such as a transcript or report card from the current school year
- Mail from a Federal or District Government Agency
- Immunization record (signed and dated by a school official)
- 2011 Income Tax Form 1040 (must be signed and notarized)
- Executed Lease or Rental Agreement dated within one year (must be signed and dated)
- 2011 W-2 (We will not accept W-2s from the Department of Employment Services)

** All documents verifying residence must show participant's name and address.*

The applicant has a verified **SOCIAL SECURITY NUMBER.**

- Social Security Card
- Letter from the Social Security Administration (must show participant's name and SSN)
- 2011 W-2 (must show participant's name and SSN)

The applicant has provided document to verify **PERMISSION TO WORK in the United States.**

- A Photo ID and U.S. Birth Certificate or a Photo ID and a Social Security Card
(Photo ID must be a state – issued driver's license, ID card, or school ID)
- U.S. Passport, Permanent Resident Card, or INS Form I-766 with Unexpired Employment Authorization
- Unexpired Foreign Passport with I-551 Stamp or Attached INS Form I-94

(Consult Federal I-9 Form for Additional Acceptable Documents)

The Department of Employment Services is an Equal Opportunity Employer/Provider. Language interpretation services are available without cost. Auxiliary aids and services are available upon request for individuals with disabilities.



Government of the District of Columbia
Vincent C. Gray, Mayor

Department of Employment Services
Lisa María Mallory, Director