

GOVERNMENT OF THE DISTRICT OF COLUMBIA

Department of Employment Services

MURIEL BOWSER
MAYOR



DEBORAH A. CARROLL
DIRECTOR

ADMINISTRATIVE HEARINGS DIVISION

Claimant

Vs.

Joint Pre-Hearing Statement
AHD Number: _____
OWC Number: _____
Hon.: _____

Employer

Joint Pre-Hearing Statement

The Claimant and the Employer/Carrier in this above-cited matter submit the following *Joint Pre-Hearing Statement* to the Administrative Hearings Division (hereinafter, AHD).

A. The name of each party's Representative

Claimant/Representative

Employer/Representative

Address: _____

Address: _____

Telephone: _____

Telephone: _____

B. The basis for jurisdiction, or if contested, the jurisdictional questions:

C. Statement of the facts as claimed by the parties:

1. Claimant

2. Employer

D. A listing of all uncontested or stipulated material facts: See AHD Private-Sector Stipulation Form.

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E. Contested issues of Fact and Law

1. Claimant

2. Employer

F. Discovery is now complete: Yes No

G. List each party's exhibits, and witnesses, excepting impeachment witnesses:

1. Claimant

2. Employer

H. A realistic estimate of the time the Formal Hearing will require _____

I. This Joint Pre-hearing Statement has been formulated after conference between counsel or the representatives of the respective parties and reasonable opportunity has been afforded the participants for corrections, or additions, prior to signing.

J. The possibility of settlement in this case has been actively considered.

Respectfully Submitted,

Signature of Claimant/Representative

Signature of Employer/Representative

Administrative Law Judge

Date

THIS JOINT PRE-HEARING STATEMENT MAY NOT BE ALTERED, CHANGED OR MODIFIED AFTER SUBMISSION TO THE ADMINISTRATIVE HEARINGS DIVISION EXCEPT BY ORDER OF THE ADMINISTRATIVE LAW JUDGE.