

DRAFT

District of Columbia Department of Employment Services Program Standard Operating Procedures (SOPs)		
DOES-Policy No.	Subject	Date
XXXX-2012	Federal Poverty Guidelines	September 2012

SCOPE

To provide guidance for eligibility determination for various WIA services based upon income levels.

REFERENCE

- Workforce Investment Act of 1998, P. L. 105-220 - 112 Stat. 936
- Workforce Investment Act, Final Rules - 20 CFR Part 652 et al.
- The Omnibus Budget Reconciliation Act (OBRA) of 1981 (42 U.S.C. 9902(2)) - Section 673(2)
- **Federal Register**, Volume 76, Number 13 – 1/20/2012
- **Federal Register**, March 28, 2012 (Volume 77, Number 60); *Workforce Investment Act; Lower Living Standard Income Level*

POLICY

The poverty guidelines are used as an eligibility criterion by the Community Services Block Grant program and a number of other federal programs. For WIA, the poverty guidelines shall be used to evaluate an individual's income eligibility determination. Based on either "current" poverty guidelines or Lower Living Standard Income Level (LLSIL), the agency shall use the income guidelines with the **lower** threshold substantiated by an individual's family size and aggregate family income to establish a "**low income**" status for the individual.

PROGRAM PROCEDURE/IMPLEMENTATION

For adults and youth, the following comparison shall be permitted;

- a. For all adults, the poverty guidelines and the 100% LLSIL shall be used to establish the lower income threshold.
- b. For all youth, the poverty guidelines and the 70% LLSIL shall be used to establish the lower income threshold.

100% LOWER LIVING STANDARD INCOME LEVEL	
FAMILY SIZE	INCOME LEVEL
1	\$15,705
2	\$25,737
3	\$35,327
4	\$43,606
5	\$51,465
6	\$60,188
For each additional member	\$8,723

70 % LOWER LIVING STANDARD INCOME LEVEL CHART	
FAMILY SIZE	INCOME LEVEL
1	\$10,994
2	\$18,016
3	\$24,729
4	\$30,524
5	\$36,026
6	\$42,132
For each additional member	\$6,100

2012 Poverty Guidelines for the 48 Contiguous States and the District of Columbia	
FAMILY SIZE	INCOME LEVEL
1	\$11,170
2	\$15,130
3	\$19,090
4	\$23,050
5	\$27,010
6	\$30,970
7	\$34,930
8	\$38,890
For each additional member	\$3,960

ACTION: This is the District’s official policy and should be kept in your permanent policy issuance file. Share this information with your staff and anyone else who would benefit from these policies.

APPROVAL

Director’s Signature _____ Date _____
 Lisa María Mallory

Remove & Destroy: None
 Effective Date: Date of Signature
 Review Date: Two-Year Anniversary of Signature
 Distribution: All DOES American Jobs Center Employees, Office of Program Performance Monitoring Employees
 Point-of-Contact: American Job Center, 202-698-4215