1. **Call to Order**
   - Jaryd Spann, Chair of the Tipped Workers Coordinating Council

2. **Roll Call**
   - Members Respond:
     - Jaryd Spann – Representative from District-based organization that engage in policy or advocacy for tipped workers, Mayoral appointee
     - Larry Villegas-Perez – The Office of Human Rights
     - Tracy Javier – Representative from District-based organization that engage in policy or advocacy for tipped workers, Mayoral appointee
     - Jennifer McCahill – The Mayor’s Office of Nightlife and Culture
     - Alan Karnofsky - Department of Employment Services
     - Zachary Hoffman - Representative from District-based organization that engage in policy or advocacy for tipped workers, Council appointee
     - Lisa Abrams – Representative from the Hotel Association of Washington, DC
     - Andrew Kline – Representative from the Restaurant Association Metropolitan Washington
   - Staff In Attendance:
     - Daniel King, Supervisory Program Analyst
     - Brandyn Csorgo, Program Manager
     - Tanya Blackwell, Attorney
     - Leslie Benjamin, Paralegal
     - Sheree Price, Program Manager
     - Aliyah Glenn, Program Analyst
     - Tom Gay, Program Analyst
     - Ralphine Pughsley, Compliance
     - Maurice Black, Compliance

3. **Approval of previous meeting minutes**
   - Approval was unanimous

4. **Overview on the statue of tipped data management system (D.O.E.S.)**
   - DC Code § 32-1009.01 (Quarterly Tip Reports)
   - DC Code § 32-1008 (a-1) and (b) (Wage Statements)

5. **Open Comments**
6. **Adjournment**
   - Motion to adjourn was made and seconded
   - Meeting adjourned at 11:56 am

**Minutes submitted by:** Tom Gay