Tipped Workers Coordinating Council Meeting
May 20, 2021
11:00 am
Via WebEx

1. Call to order
   - The Inaugural meeting of the Tipped Workers Coordinating Council was called to order by Alan Karnofsky, Deputy Chief of Staff, Department of Employment Services (DOES)

2. Swearing In of All Members
   - Steven Walker, Director, Mayor’s Office of Talent and Appointments swears in all members of Council

3. Introduction of Members:
   - Members introduce themselves:
     - Alan Karnofsky – Department of Employment Services
     - John Kuhl – Department of Consumer and Regulatory Affairs
     - Director Monica Palacio – The Office of Human Rights
     - Jennifer McCahill – The Mayor’s Office of Nightlife and Culture
     - Jaryd Spann – Representative from District-based organizations that engage in policy or advocacy for tipped workers, Mayoral appointee
     - Tracy Javier – Representative from District-based organizations that engage in policy or advocacy for tipped workers, Mayoral appointee
     - Zachary Hoffman – representative from District-based organizations that engage in policy or advocacy for tipped workers, Council appointee

   - Staff in Attendance:
     - Dr. Unique Morris-Hughes, Director
     - Mohammad Sheikh, Deputy Director
     - Michael Watts, Associate Director
     - Daniel King, Supervisor, Program Analyst
     - Maurice Echols, Program Manager
     - Aliyah Glenn, Program Analyst
     - Tom Gay, Program Analyst
     - Ralphine Pughesley, Compliance

   - Others In Attendance:
     - Steve Walker – Mayor’s Office of Talent and Appointments
     - Catherine Boucree – Mayor’s Office of Talent and Appointments
4. Remarks from Dr. Unique Morris-Hughes, Director

5. The DOES Office of Wage-Hour (OWH) staff presented an overview of the OWH office functions, the Tipped Wage Law and operations.
   • Tipped data management system
   • Tipped audits/Minimum Wage increase
   • Process and procedures
   • Transitioning into the Law
   • Public Education Efforts

6. Council Business
   • Selection of chair
     o Tracy Javier, Jaryd Spann and Zachary Hoffman nominated themselves for chair
     o Nominees give pitches on why they should be chair
     o Motion to call the vote was made and seconded
     o Jaryd Spann won the vote 6 to 1 to 0
   • DOES will coordinate with the Chair on agenda and upcoming meetings
   • It was requested and approved that the Tipped Wage Law presentation be sent to members
   • The following items were requested to be agenda topics for the next meeting:
     i. Demonstration of the tip portal was requested
     ii. Provide an opportunity for the Office of Human Rights to update the committee on their work related to Tipped Workers
     iii. Demonstration of the current Tipped Portal
   • Meetings will continue via WebEx until further notice on the third Thursday of each month

7. Adjournment
   • Motion to adjourn was made and seconded
   • Meeting adjourned the meeting at 11:52 am

Minutes submitted by: Tom Gay