

100% GOVERNMENT PHOTO ID
 CHECK TO ENTER THE BUILDING
 Center Hours of Operation:
 Monday - Thursday
 8:30am - 4:30pm
 Friday
 9:30am - 4:30pm



2000 14th Street NW,
 3rd Floor
 Washington DC 20009
 202-442-4577
 www.dcnetworks.org

Unemployment Compensation:
 Mon -Thurs 8:30am 4:00pm
 Friday 9:30am - 4:00pm

Center will be closed on September 5,
 2016 in observance of Labor Day

September 2016

(No sessions will be held on Fridays)

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1				1	2
Week 2	5	6	7	8	9
Week 3	12	13	14	15	16
Week 4	19	20	21	22	23
Week 5	26	27	28	29	30

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00-10:00	Get to Know Your American Job Center (Orientation)	Get to Know Your American Job Center (Orientation)	Get to Know Your American Job Center (Orientation)	Get to Know Your American Job Center (Orientation)	No Workshops
10:30 - 11:30	Smart Resume: Tips, Tools and Techniques	The Conversation That Gets The Job (Interviewing Skills)	Creating a Smart Resume	Navigating DC Networks	No Workshops
1:30 - 2:30		Successfully Submitting Online Job Applications	Writing a Professional Cover Letter	Using Social Media in Your Job Search	No Workshops
3:00 - 4:00	Microsoft Digital Alliance (Pre-registration required)	Microsoft Digital Alliance (Pre-registration required)	Microsoft Digital Alliance (Pre-registration required)	Microsoft Digital Alliance (Pre-registration required)	No Workshops

All sessions will be held in Classroom 1

*Please provide proof of Social Security Number

Attendance Policy

First Come, First Serve Seating

Please sign into session at Reception desk 10 minutes before designated start time

Doors will be closed and session will begin at scheduled start time

Seating capacity strictly enforced

Although DOES makes every effort to maintain our schedules as assigned, session times are subject to change without prior notice

REGISTRATION IN DCNETWORKS IS REQUIRED BEFORE SERVICES CAN BE RENDERED.

You can register at www.dcnetworks.org