

100% GOVERNMENT PHOTO ID
CHECK TO ENTER THE BUILDING
Center Hours of Operation:
Monday - Thursday
8:30am - 4:30pm
Friday
9:30am - 4:30pm



Northeast

5171 South Dakota Ave NE
Washington DC 20017
202-576-3092
www.dcnetworks.org

Unemployment Compensation:
Mon -Thurs 8:30am 4:00pm
Friday 9:30am - 4:00pm

*Center will be closed Monday,
October 10, 2016 in observance of
Columbus Day*

October 2016

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|--------|------------------|---------|-----------|----------|--------|
| Week 1 | 3 | 4 | 5 | 6 | 7 |
| Week 2 | *10 Columbus Day | 11 | 12 | 13 | 14 |
| Week 3 | 17 | 18 | 19 | 20 | 21 |
| Week 4 | 24 | 25 | 26 | 27 | 28 |
| Week 5 | 31 | | | | |

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|---------------|--|--|--|--|---|
| 9:00-10:00 | Get to Know Your American Job Center (Orientation) | Get to Know Your American Job Center (Orientation) | Get to Know Your American Job Center (Orientation) | Get to Know Your American Job Center (Orientation) | No Workshops |
| 10:30 - 12:00 | Microsoft Digital Alliance (pre-registration required Only offered in weeks 2,3,4,5) | Microsoft Digital Alliance (Pre-registration required Only offered in Weeks 2,3,4,5) | Microsoft Digital Alliance (Pre-registration required only offered in weeks 2,3,4,5) | Microsoft Digital Alliance (Pre-registration required Only offered in Weeks 2,3,4,5) | No Workshops |
| 1:30 - 2:30 | No Workshop | Smart Resume: Tips, Tools and Techniques | The Conversation That Gets The Job (Interviewing Skills) | Smart Resume: Tips, Tools and Techniques | No Workshops |
| 3:00 - 4:00 | Navigating DCNetworks | Writing a Professional Cover Letter | Successfully Submitting Online Job Applications | Writing a Professional Cover Letter | Career BootCamp Matching Talent to Opportunity (Referred by Employment Specialist Only, Held every 4th Friday of the month) |

Microsoft Digital Alliance and Creating a Smart Resume will be held in Room 216

All other sessions will be held in Room 218

*Please provide proof of Social Security Number

Attendance Policy

First Come, First Serve Seating

Doors will be closed and session will begin at scheduled start time

Seating capacity strictly enforced

Although DOES makes every effort to maintain our schedules as assigned, session times are subject to change without prior notice

REGISTRATION IN DCNETWORKS IS REQUIRED BEFORE SERVICES CAN BE RENDERED.

You can register at www.dcnetworks.org