



D.C. APPRENTICESHIP COUNCIL VIRTUAL MEETING
Thursday, August 25, 2022

Acting Chairman, Bill Dean called the meeting to order at 4:09P.M. and requested roll call. Mr. Lewis Brown, Program Manager took roll call and reported that the meeting had a quorum. Acting Chairman Dean asked Apprenticeship Councilmembers to review the minutes of June 30, 2022, meeting and to make a motion. Council member Violet Carter made a motion to accept the minutes as written. Council member Courtland Cox seconded the motion. Motion was carried unanimously.

Apprenticeship Councilmembers in attendance

Apprenticeship Council Members in attendance	Apprenticeship Council Members not present
Violent Carter, Employee Representative	Frank Chiamonte, Employer Representative
Leroy Watson, Employer Representative	John Xanthos, Employer Representative
Courtland Cox, Public Representative	
Bill Dean, Employer Representative	
Steve Lanning, Employee Representative	

APPRENTICESHIP ANNOUNCEMENTS

Workforce Development Specialist Randall Shannon announced the Office of Apprenticeship Information and Training (OAIT) would be hosting an apprenticeship sponsors Virtual job fair on September 7, 2022, for current and new apprenticeship sponsors to interview eligible DC residents for available apprenticeship opportunities.

Apprenticeship Standards Approved

The Following Apprenticeship Standards and Employer Acceptance Agreements were presented and approved:

Company	Trade	Company Rep.	ATR	Motion	Second	Opposed
BOP 650 Mass, LLC	Office Operations	Vicki Chavis Ximena Hartsock Steffi Baum	Alletta Samuels	Cox	Carter	
Sesatra Systems	Customer Success Manager	Stacy Suggs Ximena Hartsock Steffi Baum	Alletta Samuels	Cox	Lanning	
Go Big Media Inc.	Digital Marketing Specialist	Rebecca Conti Ximena Hartsock Steffi Baum	Alletta Samuels	Carter	Cox	
The Herald Group	Digital Marketing Specialist	Tom Snedeker Ximena Hartsock Steffi Baum	Alletta Samuels	Tabled	Tabled	
DC Students Construction Trades Foundation	IT Specialist, Office Operations & Digital Marketing Specialist	Mark Drury Paula Ralph Ximena Hartsock Steffi Baum	Alletta Samuels	Carter	Cox	
The Rodham Institute	Certified Nursing Assistant	Claudia Schlosberg	Larry Greenhill	Carter	Cox	

		Jehan El-Bayoumi Ashanti Carter				
Acquired Data Solutions	Business Operation Associate	Jean Bartlett Jake Williams Robert Owens Lateefah Durant Steve Siden	Alletta Samuels	Carter	Watson	
DC Department of Transportation	IT Support Assistance	Kwelli Sneed	Larry Greenhill	Lanning	Watson	
DC Department of Human Services	IT Support Assistance	Kwelli Sneed	Larry Greenhill	Watson	Lanning	
Bee2Bee Network	E-Commerce Software Development, Metaverse	Yasmine Clark	DeSean Lawson	Carter	Cox	

The following Apprenticeship Standards and Employer Acceptance Agreements were presented for approval consideration.

BOP 650 Mass LLC

BOP Mass LLC applied for apprenticeship registration approval under BuildWithin Apprenticeship Standards for the occupation of Office Operation and is located at 650 Massachusetts Avenue, NW, Washington, DC 20001. It was noted that the company plan to immediately hire one (1) apprentice to be a DC resident in the occupation. Council member Carter asked company official present at the meeting to explain what a typical day would be like for an apprentice. Company official outlined the various duties an apprentice would perform on a typical day that included monitoring work orders from tenants, who request services through a system called Angus.

Go Big Media Inc.

Go Big Media Inc applied for apprenticeship registration approval under Buildwithin Apprenticeship Standards for the occupation of Digital Marketing Specialist and has been in business since 2015. The company is located at 44 Canal Center Plaza, Alexandria, VA 22314. Company official present at the meeting noted that the occupation specializes in digital marketing in the digital space. Council member Cox asked company official present about their workforce site analysis information provided did not identify minorities and women employed with the company. Official responded that the company did not track its workers by race or gender; however, official agreed to provide the information to the Office of Apprenticeship within two (2) weeks. Official from Buildwithin, Inc. gave assurance that all future Employer Acceptance Agreements submitted for approval consideration will include the composition information of employers' workforce. Council member Carter asked company official the number of apprentices the company plan to hire. Official responded that the company plan to hire six (6) to eight (8) apprentices per quarter, prioritizing DC residents. Approval of the company's Employer Acceptance Agreement was contingent on the workforce information provided to the Office of Apprenticeship.

DC Students Construction Trades Foundation

DC Students Construction Trades Foundation applied for apprenticeship registration approval under Buildwithin Apprenticeship Standards for the occupation of IT Specialist and has been in existence since 2003. The organization is located at 4001 Brandywine Street, NW, 4th Floor, Washington D.C. 20016. It was noted that DC Students Construction Trades Foundation was expanding their apprenticeship training in the traditional trade area to include non-tradition occupation areas in IT. Official of the organization committed to immediately hiring one (1) DC resident apprentice.

The Rodman Institute

The Rodman Institute applied for apprenticeship registration as an individual apprenticeship sponsor for the occupation of Certified Nursing Assistant (CNA) and has been in existence since 2013. The organization is part of George Washington University Medical and Health Services, located at 2600 Virginia Avenue, N.W., Suite 300, Washington DC 20037. Official present at the meeting from the organization noted that the organization will operate as an intermediary apprenticeship sponsor and will be working with ten (10) employer partners in the occupation field, providing apprenticeship training. Council member Carter asked about the number of apprentices who will be hired. Official responded that the organization anticipates that 30 apprentices will be hired within one year, with emphasis on DC residents.

Acquired Data Solutions

Acquired Data Solutions applied for apprenticeship registration approval under City/Works DC Standards for the occupation of Business Operation Associate and has been in business since 1997, and is located at 11900 Parklawn Dr, Ste 205 Rockville, Maryland. It was noted that the company will be working with City/Works DC,

partnering with ten (10) DC Public Schools and DC Public Charter Schools to provide apprenticeship opportunities for high school students. Acting Chairman, Dean asked company official present at the meeting the length of the apprenticeship training and wages paid to apprentices. Official responded that the occupation is one (1) year for full-time entry level apprentices, and can be up to three (3) years for high school students working part-time during their junior/senior years. Official also noted that high students will be paid \$16.10 per hour. Council member Carter asked about the number of high school students the company and City/Works DC plan to enroll this school year. Official responded that 20 high school will be enrolled.

Department of Human Resources/ Department of Transportation

DC Department of Human Resources applied for apprenticeship registration as an individual apprenticeship sponsor, in which the Department of Transportation will be the host sponsor agency applied for the occupation of Information Technology Support Assistant and is located at 2000 14th Street, N.W, Washington, DC. It was noted that the standards were being presented under the Pathway to the District of Columbia Amendment Act of 20018 to create a pipeline of new employees for high school graduates, who are DC residents to fill positions of retirees. Acting Chairman Dean asked agency official present at the meeting the length of the occupation for apprenticeship training. Official responded that the occupation is a two (2) year apprenticeship program. Councill member Leroy Watson asked for confirmation of residency requirement for candidates must be DC residents. Agency official responded and confirmed that candidates for apprenticeship must be a DC resident.

Department of Human Resources/Department of Human Services

Department of Human Resources applied for an apprenticeship registration as an indivual apprenticeship sponsor, in which the Department of Human Services will be the host sponsor agency for the occupation Information Technology Support Assistant and is located at 64 New York Ave, NE Washington DC. It was noted that the standards were being presented under the Pathway to the District of Columbia Amendment Act of 2018. It was also noted that the proposed occupation was the fourth IT occupation submitted for apprenticeship training with District government agencies. Agency official present at the meeting noted that the agency plan to hire six (6) DC residents as apprentices.

Department of Human Resources

Department of Human Resource applied for amendment of its current apprenticeship standards to add the occupation of Information Technology Support Assistant to the agency current apprenticeship standards. Agency official present at the meeting noted that the agency (DCHR) currently has ten (10) DC residents employed as apprentices in the current occupation that was initially approved for apprenticeship.

Bee2Bee Network

Bee2Bee Network applied for apprenticeship registration as an individual apprenticeship sponsor for the occupation E- Commerce Software Development and has been in business since 2011. The company is located 121 S. Orange Ave. Ste 1500 Orlando Florida 32801. It was noted that the company currently has a registered apprenticeship program in the State of Florida since 2021. Company official present at the meeting noted that the company has partnerships with software companies such as, Google, and that the company is also partnering with Howard University to provide college students with apprenticeship opportunities in the occupation area. Council member Carter expressed concern of the company's initiative at Howard University may not include DC residents, since the school has students enrolled from around the country. Official gave assurance to Apprenticeship Council members that the company will hire up to 25 DC residents as apprentices by March 2023. Approval of the apprenticeship standards was contingent on the committed number of DC residents who will be hired by the timeline given by company official.

Sesatra Systems

Sesatra Systems applied for apprenticeship registration approval under BuildWithin Apprenticeship Standards for the occupation of Customer Success Manager and has been in business since 2015. The company is located 45180 Business Ct. #100, Sterling, VA 20166. Acting Chairman, Dean asked company official present at the meeting about their workforce site analysis information that was provided, did not identify the number of minorities and women employed with the company. Official responded that they did not track the composition of its workforce; however, official agreed to provide the information to the Office of Apprenticeship within 30 days. Official also noted that the company plan to immediately hire one (1) apprentice who will be DC resident. Approval of the Employer Acceptance Agreement was made contingent on the company providing the workforce composition information that was requested.

Apprenticeship Office Update

Program Manager, Kenneth Walker reported out that a pre-apprenticeship training grant had been awarded to Buildwith to provide pre-apprenticeship training to 80 DC residents out-of-school youth in the information technology field. Completers of the training will have opportunities for direct entry to registered apprenticeship programs in the occupation areas.

Mr. Walker also reported out that 56 summer youth enrolled in the Marion Barry Summer Youth Employment Program (MBSYEP) successfully completed pre-apprenticeship training conducted by the Washinton Literacy Center, and were ready for entry to registered apprenticeship. The Office of Apprenticeship coordinated a jobs fair for apprenticeship sponsors that included MC Dean, Inc. to attend and interview the youth completers for apprenticeship opportunities.

Mr. Walker reported that the Department of Employment Service created a Career Edge training tool for career-oriented youth that will assist them with their career paths. Youth will be required to complete 200 hours of virtual training in the portal. In the training portal, youth can learn about traditional and non-traditional apprenticeship paths as well as careers outside of apprenticeship. In addition, youth can also use this tool to assist in them in tighten-up their skills such as, resume writing and interviewing.

Ms. Angela Darity, Program Analyst reported out that the Office of Apprenticeship hosted an in-person meeting event with DC Public School educators to inform them on the apprenticeship system to be shared with high students as a viable career option. Ms. Darity also noted that the Office of Apprenticeship will also host an event for non-traditional sponsors on October 20, 2022 in the information technology field to expand apprenticeship opportunities for DC residents in those field areas.

Ms. Darity reported out the Office of Apprenticeship will be hosing apprenticeship events in September that include Apprenticeship Inclusion for the underrepresented populations that include women and those in the judicial system.

Ms. Darity reported out the Office of Apprenticeship is preparing events for the upcoming National Apprenticeship Week during the week of November 14-18, 2022. Some of the events planned include Apprenticeship for Youth that will be in-person demonstration that will be held at DOES main headquarters, also a Women-In-Apprenticeship event. Other events are also planned for the week. Apprenticeship Council members will reach information of all events when completed.

Old Business:

None

New Business:

None

Adjournment:

Meeting adjournment at 6:34pm