

# GOVERNMENT OF THE DISTRICT OF COLUMBIA

## Department of Employment Services

VINCENT C. GRAY  
MAYOR



LISA M. MALLORY  
DIRECTOR

February 19, 2013

Honorable Phil Mendelson, Chairman  
Council of the District of Columbia  
1350 Pennsylvania Avenue NW, Suite 504  
Washington, DC 20004

Dear Councilmember Mendelson:

The Department of Employment Services respectfully submits this first report to the Council of the District of Columbia pursuant to DC Code § 32-771, the Department of Employment Services Local Job Training Quarterly Outcome Report of 2012. These local adult training funds continue to assist the agency in expanding adult training opportunities for District residents who may not otherwise be eligible for federally-funded programs.

The transformation of DOES continues to be our priority to ensure District residents are competitive in the global economy. We look forward to continuing to report on the progress of our programs. While this report presents a snapshot, once cumulative data is compiled the realized progress will be more apparent. Employment retention reports, including 6-month placement, retention and wages earned, lag due to the timing of the employer wage verification process.

Enclosed you will find the required data and information for the period of October 2012 to December 2012.

Sincerely,

Lisa Mallory  
Director

On-the-Job Training  
October 1, 2012 to December 31, 2012

Local Job Training Quarterly Outcome Report

February 2013

*On-the-Job Training Initiative	Occupational Description	Enrollment	# Private Sector Employer Host	Average Wage	Median Wage	Average Employer Reimbursement	Average Duration of Training Period (months)	6 Month Retention after Training		Completed OJT and Retained by Employer	Obligated
								<u>Number</u>	<u>Percentage</u>		
October	On-the-Job Training	125									
November	On-the-Job Training	117									
December	On-the-Job Training	111									
TOTAL		132*	30	\$17.48	\$21.13	\$3,330.00	3	95	72%	79	\$385,225**
	For the first quarter, the agency continues to work with customers who were enrolled in the program during the previous quarters. The data reflects carry-over from prior quarters.										

**Accountability:** Participants in this reporting period reflect individuals who began training in FY12. DOES has also begun to augment the OJT program to ensure better efficiency and accountability. In FY13, DOES will issue an Request for Application to invite employers to participate in the OJT initiative. No new participants or employers have been accepted during this reporting period.

**Billing:** Billing or payment is based on participant progress. Payment may not be due for employers listed without any expenditures.

**Reimbursement:** All employers are reimbursed at 90%.

\* Total number of individual participants since the program started in March 2012.  
\*\*The obligation of \$385,225 currently in the system is to pay for customers carrying over from the previous quarter.

Reporting Period:  
October 1, 2012 to December 31, 2012

Type	Vendor Name	Occupational Description	Number Enrolled	Number Completed	*% Completed	Expenditures as of 12/31/2012
ITA	ACADEMY OF COMPUTER EDUCATION (ACE)	Network and Computer Systems Administrators	2	2	100%	0.00
ITA	ASM EDUCATIONAL CENTER, INC	Computer Systems Analysts/Network Systems and Data Communications Analysts	11	8	73%	0.00
ITA	AYT INSTITUTE, INC	Electrical and Electronic Engineering Technicians	5	0	In progress	8,000.00
ITA	CAREER TECHNICAL INSTITUTE INC	Computer Support Specialists/Executive Secretaries and Administrative Assistants	8	0	In progress	14,000.00
ITA	NATIONAL HOUSING CORPORATION	Loan Officers	3	3	100%	7,800.00
ITA	PARALEGAL INST OF WASH DC	Paralegals and Legal Assistants	1	0	In progress	3,300.00
ITA	QUALITY FIRST CAREER CENTER	Medical and Clinical Laboratory Technologists	3	1	33%	7,305.00
ITA	RIZEUP TECHNOLOGY TRAINING	Network and Computer Systems Administrators	2	2	100%	6,300.00
ITA	SOME INC./SO OTHERS MIGHT EAT	First-Line Supervisors/Managers of Construction Trades	1	0	In progress	0.00
ITA	TECHNICAL LEARNING CENTER	Medical Assistants	8	0	In progress	6,000.00
ITA	TONI THOMAS ASSOCIATES INC	Medical Assistants	1	0	In progress	1,975.00
ITA	TOTAL HEALTHCARE INNOVATIONS	Home Health Aides	7	5	71%	8,500.00
ITA	WESTLINK CAREER INSTITUTE, LLC	Emergency Medical Technicians and Paramedics	25	3	In progress	36,000.00
	TOTAL ITA		77	24		99,180.00

**ITA:** An Individual Training Account (ITA) is an account set up on behalf of an adult to pay for training services. The purpose of the ITA is to give program participants maximum choice in selecting a training program. DOES set the amount ceiling for an ITA at \$4,000 in April 2011. ITAs are funded locally and federally. Data here reflects local funding only.

**Completion:** It is important to note that for the time period covered (October 2012 - December 2012), participants are still in training, so completion numbers are not yet available.

**Placement and Retention:** the average length of time for individual to complete training is approximately six months. Placement and retention figures are required to be verified by wage records available at the six month mark for the purposes of this report. Therefore, placement and retention rates will be

**Billing:** Billing or payment is based on participant progress. Payment may not be due for vendors listed without any expenditures.

MOU, Grants, Intra-District

February 15, 2013

October 1, 2012 to December 31, 2012

Type	Vendor Name	Occupational Description	Number Enrolled	Number Completed	% Completed	Number Placements	Placement %	Obligated	Expenditures
GRANT	ANACOSTIA HOLDING INC. (TEP)	ENTREPRENEURSHIP	14	12	86%			211,341.00	0.00
GRANT	BRIGHT BEGINNINGS, INC.	HEALTH CARE	16	0	0%			247,504.00	0.00
GRANT	DAVIS MEMORIAL GOODWILL INDUST	RETENTION	0	0				536,560.00	0.00
GRANT	GREATER WASH URBAN LEAGUE	ENTREPRENEURSHIP	42	0	0%			241,542.00	0.00
GRANT	OPPORTUNITIES INDUSTRIAL	HEALTH CARE	17	0	0%			207,170.00	
GRANT	SO OTHERS MIGHT EAT, INC.	HEALTH CARE	3	0	0%			60,000.00	12,421.31
GRANT	HOME CARE PARTNERS	HEALTH CARE	18	4	22%			78,232.00	0.00
GRANT	OPERATION HOPE, INC.	ENTREPRENEURSHIP	26	19	73%			266,043.00	22,081.57
GRANT	WASHINGTON AREA COMMUNITY	ENTREPRENEURSHIP	50	0	0%			375,000.00	0.00
MOU	UNIVERSITY OF THE DISTRICT OF COLUMBIA / CCDC	Microsoft Information Technology Academy, A++ Certification, HVAC installation, customer service, and administrative training	113	99	87%				
MOU	DC FEMS Emergency Medical Technician (EMT)	EMT Training	100	54	54%	18	35%	400,000.00	400,000.00
<b>Total MOU &amp; Intra-District</b>						<b>18</b>	<b>35%</b>	<b>2,412,051.00</b>	<b>434,502.88</b>

**UDC/CCDC Billing:** DOES has a multi-year MOU with UDC/CCDC for \$2.5 million to provide occupational skills training and is in the process of transferring the FY13 portion of the funds to UDC.

**Placement and Retention:** the average length of time for individual to complete training is approximately six months. Placement and retention figures are required to be verified by wage records available at the six month mark for the purposes of this report. Therefore, placement and retention rates will be reported in the fall quarterly report.

**DC FEMS EMT:** The Fire/EMS programming is still currently underway. Classroom training began in August of 2012 and was completed in December 2012. From December 2012 until March 2013, cadets are preparing for a certification testing as the last part of official training.

February 2013

**Number of Participants Receiving Additional Wage from Employers:** TEP/PE participants do not receive wages from DOES and an employer. Participants who begin to receive unsubsidized wages from an employer are considered completers and are transitioned into the retention phase of the TEP/PE.