

DISTRICT OF COLUMBIA DEPARTMENT OF EMPLOYMENT SERVICES
ADMINISTRATIVE HEARING DIVISION
OFFICE OF HEARINGS AND ADJUDICATIONS
 64 New York Avenue, N.E. Washington, D.C. 20002
 (202) 671-2233

)	
)	
CLAIMANT,)	
)	JOINT PRE-HEARING STATEMENT
v.)	AHD No. _____
)	OWC No. _____
)	Hon. _____
)	
)	
)	
and)	
)	
)	
)	
)	
EMPLOYER/CARRIER.)	

JOINT PRE-HEARING STATEMENT

- I. The Claimant and the Employer/Carrier in this above-cited matter submit the following Joint Pre-Hearing Statement to the Office of Hearings and Adjudications (hereinafter, AHD).
- A. The name of each party's representative;

 Claimant/Representative
 Address:

 Tel. #: _____

 Employer/Representative
 Address:

 Tel. #: _____

- B. The basis for jurisdiction, or if contested, the jurisdictional questions.

C. Statement of the facts as claimed by the parties.

1. Claimant: _____

2. Employer/Carrier: _____

D. A listing of all uncontested or stipulated material facts: *See attached copy of stipulation form.*

E. Contested issues of Fact and Law.

1. Claimant: _____

2. Employer/Carrier: _____

F. Discovery is now complete: ____ Yes ____ No.

G. List each party's exhibits, and witnesses, excepting impeachment witnesses.

1. Claimant: _____

2. Employer/Carrier: _____

H. A realistic estimate of the time the formal hearing will require? _____

I. This Joint Pre-Hearing Statement has been formulated after conference between counsel or the representatives of the respective parties and reasonable opportunity has been afforded the participants for corrections, or additions, prior to signing.

J. The possibility of settlement in this case has been actively considered.

Respectfully Submitted,

Claimant/Representative
(Signature)

Employer/Representative
(Signature)

Administrative Law Judge

Date

THIS JOINT PRE-HEARING STATEMENT MAY NOT BE ALTERED, CHANGED OR MODIFIED AFTER SUBMISSION TO THE OFFICE OF HEARINGS AND ADJUDICATIONS EXCEPT BY ORDER OF THE ADMINISTRATIVE LAW JUDGE.