



OCHSIP Program Information - For Students

The **One City High School Internship Program (OCHSIP)** is one of the Mayor's initiatives that is coordinated through the DC Department of Human Resources (DCHR) and the DC Department of Employment Services (DOES). The 2012 recruitment period for high school interns (December 2011 – January 2012) is under way and eligible students are encouraged to apply for the program. Space in the program is limited, and interns are selected through a competitive process.

The *OCHSIP* is for **11th and 12th grade District of Columbia residents**. The program provides comprehensive staff-to-student internship/mentoring that connects students with DC government agencies and schools with employees who can advise, coach, and guide them, as well as provide meaningful work-related experiences for a 26-week internship (February 13, 2012 – August 3, 2012).

Some students who participate in the OCHSIP may qualify to receive academic credit that will count toward their graduation requirements. Students may also be able to earn community service hours during their participation in the program. Students who wish to receive academic credit or community service hours should consult with their School Counselor. **Students will not be permitted to receive payment AND receive academic credit/community service hours.**

Program Eligibility Requirements

- Must be in 11th and 12th grade
- Must be a resident of DC
- Must have at least a 2.5 GPA

Application and Selection Process

- Must complete the Online Application during the recruitment period by January 27, 2012. Application can be found at www.youthjobs.dc.gov.
- Must submit the **school verification form with transcript** and **two letters of recommendation** (one academic, one character from a community representative), prior to the end of the recruitment period.
- Must participate in an interview session. Your interview date and time will be emailed once online application has been submitted.
- Candidates are evaluated on their academic record, application package, and interview.