

# GOVERNMENT OF THE DISTRICT OF COLUMBIA

## Department of Employment Services

MURIEL BOWSER  
MAYOR



ODIE DONALD II  
ACTING DIRECTOR

### ADMINISTRATIVE HEARINGS DIVISION

\_\_\_\_\_  
Claimant

Vs.

Joint Pre-Hearing Statement

AHD Number: \_\_\_\_\_

OWC Number: \_\_\_\_\_

Hon.: \_\_\_\_\_

\_\_\_\_\_  
Employer

### Joint Pre-Hearing Statement

The Claimant and the Employer/Carrier in this above-cited matter submit the following *Joint Pre-Hearing Statement* to the Administrative Hearings Division (hereinafter, AHD).

**A. The name of each party's Representative**

\_\_\_\_\_  
Claimant/Representative

\_\_\_\_\_  
Employer/Representative

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

**B. The basis for jurisdiction, or if contested, the jurisdictional questions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. Statement of the facts as claimed by the parties:**

1. Claimant

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Employer

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D. A listing of all uncontested or stipulated material facts: See AHD Private-Sector Stipulation Form.**

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MURIEL BOWSER  
MAYOR



DEBORAH A. CARROLL  
DIRECTOR

### ADMINISTRATIVE HEARINGS DIVISION

**E. Contested issues of Fact and Law**

1. Claimant

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2. Employer

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**F. Discovery is now complete:** ☐ Yes ☐ No

**G. List each party's exhibits, and witnesses, excepting impeachment witnesses:**

1. Claimant

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2. Employer

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**H. A realistic estimate of the time the Formal Hearing will require** \_\_\_\_\_

**I. This Joint Pre-hearing Statement has been formulated after conference between counsel or the representatives of the respective parties and reasonable opportunity has been afforded the participants for corrections, or additions, prior to signing.**

**J. The possibility of settlement in this case has been actively considered.**

Respectfully Submitted,

\_\_\_\_\_  
Signature of Claimant/Representative

\_\_\_\_\_  
Signature of Employer/Representative

\_\_\_\_\_  
Administrative Law Judge

\_\_\_\_\_  
Date

**THIS JOINT PRE-HEARING STATEMENT MAY NOT BE ALTERED, CHANGED OR MODIFIED AFTER  
SUBMISSION TO THE ADMINISTRATIVE HEARINGS DIVISION EXCEPT BY ORDER OF THE  
ADMINISTRATIVE LAW JUDGE.**