September 5, 2014

Dear Workers’ Compensation Insurer:

The purpose of this correspondence is to provide official notification of the

District of Columbia Workers’ Compensation Program – Fiscal Year 2015
"PREMIUM SURCHARGE FOR WORKERS' COMPENSATION POLICIES."

Attachment A explains the formula used to calculate the premium surcharge. Effective October 1, 2014 through September 30, 2015, the rate is 2.26 percent.

For your immediate reference, Attachments B and C contain the schedule and format for remitting premium surcharge payments to the D.C. Department of Employment Services, Office of the Chief Financial Officer at 4058 Minnesota Avenue, NE – 5th Floor, Suite 5700, Washington, D.C. 20019.

If you have any questions or concerns, I can be reached at 202-671-1555 or by e-mail at Mohammad.Sheikh@dc.gov.

Sincerely,

Mohammad R. Sheikh
Deputy Director
Labor Standards Bureau

Attachments
GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Employment Services

VINCENT C. GRAY
MAYOR

F. THOMAS LUPARELLO
ACTING DIRECTOR

OFFICE OF WORKERS' COMPENSATION

FISCAL YEAR 2015 PREMIUM SURCHARGE RATE
(Formula Used to Calculate the Premium Surcharge)

Computation Factors

Total Fiscal Year 2013 Reported Losses (Self Insurers and Insurance Carriers) = $161,557,866.82
Total Fiscal Year 2013 Reported Losses (Carriers Only) = $128,162,955.26
Fiscal Year 2015 Special Fund Assessment = $4,500,000.01
2013 Paid Workers’ Compensation Insurance Premiums = $157,971,957.00

Computations

1. Determine Insurance Carriers' Proportion of the Total Paid Losses for the Preceding Fiscal Year.
   Insurance Carriers Paid Losses divided by Total Paid Losses =
   Insurance Carriers Proportion:

   Divided by $128,162,955.26 divided by $161,557,866.82 = .7933

2. Determine the Dollar Amount of the Special Fund to be Collected through the Employer Insurance Premium Surcharge.
   Special Fund Assessment x Insurance Carrier Proportion of Total Paid Losses =
   Amount to be Collected through Insurance Premium Surcharge:

   $4,500,000.01 x .7933 = $3,569,850.01

3. Determine Premium Surcharge Rate.
   Amount to be collected divided by the Preceding Year's Paid Workers' Compensation Insurance Premiums = Premium Surcharge Rate:

   $3,569,850.01 divided by $157,971,957.00
   =

   PREMIUM SURCHARGE RATE
   [OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015]
   .0226 or 2.26 Percent

Attachment A
Premium Surcharge Procedures

At the end of each fiscal quarter, insurers must submit an amount equal to the premium surcharge collected from policyholders during that quarter. The payment shall be submitted no later than 30 days after the end of each quarter.

The following table illustrates the due dates for the periods covered in each quarter:

<table>
<thead>
<tr>
<th>Quarter Covered</th>
<th>Period</th>
<th>Due By</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Quarter</td>
<td>October 1 - December 31</td>
<td>January 31</td>
</tr>
<tr>
<td>Second Quarter</td>
<td>January 1 - March 31</td>
<td>April 30</td>
</tr>
<tr>
<td>Third Quarter</td>
<td>April 1 - June 30</td>
<td>July 31</td>
</tr>
<tr>
<td>Fourth Quarter</td>
<td>July 1 - September 30</td>
<td>October 31</td>
</tr>
</tbody>
</table>

Checks shall be made payable to the DC Treasurer and transmitted with the “Quarterly Premium Surcharge Payment Form.”

Checks [along with the Quarterly Premium Surcharge Payment Form] are to be submitted to:

DC Department of Employment Services  
Office of the Chief Financial Officer  
4058 Minnesota Avenue, NE – 5th Floor, Suite 5700  
Washington, D.C. 20019  
(202) 671-1400

A copy of the form must also be submitted to:

DC Department of Employment Services  
Office of Workers’ Compensation  
4058 Minnesota Avenue, NE  
Washington, D.C. 20019  
ATTN: Insurance Unit  
(202) 671-1000

Note: The Quarterly Premium Surcharge Payment Form may be reproduced or downloaded from the DOES website. The website address is www.does.dc.gov.
QUARTERLY PREMIUM SURCHARGE PAYMENT FORM

Insurer Name _______________________________________________________________
Address ____________________________________________________________________
City ______________________________  State ______________ Zip Code _____________

Insurer NCCI Number ____________________

<table>
<thead>
<tr>
<th>Date of Report</th>
<th>Quarter Ending Date</th>
<th>Dollar Amount Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

_____________________________________________    __________________
CERTIFYING Official (Type Name)       CERTIFYING OFFICIAL (Signature)       Date

_____________________________________________
TITLE

TELEPHONE NUMBER

Mail Form and Check to:
D.C. Department of Employment Services
Office of the Chief Financial Officer
4058 Minnesota Avenue, NE – 5th Floor, Suite 5700
Washington, D.C.  20019
(Telephone: 202-671-1400)

Submit a Copy of the Form to:
D.C. Department of Employment Services
Office of Workers’ Compensation
4058 Minnesota Avenue, NE, Insurance Unit
Washington, D.C.  20019
(FAX: 202-671-1929)

(1) Checks are payable to the D.C. Treasurer.
(2) This form may be reproduced or downloaded from the DOES website. The website address is www.does.dc.gov.